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# Interpreting a summary of records

A summary of records will include information relating to a single cadastral parcel of land. Residential addresses are often comprised of one parcel of land, however a contaminated site may comprise one or more parcels of land, so if you require details on all of the parcels you will need to request a summary of records for each of those parcels.

Outlined below are the two types of summaries available - a 'basic' and 'detailed'.

# **Basic Summary of Records (BSR)**



In the top right hand corner, the time and date of when the report (record) was generated is displayed. The information contained in the BSR is only valid for that time and date. Sites can be reclassified at any time as more information becomes available.

Below this is a receipt number, which may or may not be filled out as it depends on how the summary was ordered. Receipt numbers are provided when a prescribed fee is required to be paid. Down the left hand side of the page is a list of key headings in boxes, which are described in detail below.

## **Search Results:**

The parcel address to which the summary relates, followed by the amount of parcels included in that particular site.

e.g. this parcel of land belongs to a site that contains three parcels of land.

#### Address:

The parcel address

#### Parcel Status:

Contains four sections:

- 1. **Classification** What classification has been given to the site (there are seven possible classifications under the Act).
- 2. Nature and Extent of Contamination Briefly outlines where any known contamination is found on the site and what type of contamination it is. The nature and extent may differ between each parcel of the site.
- Reasons for Classification This is an explanation of the contamination issues that have been identified for that particular site. The information remains the same for each parcel of the site, as it is an overview of the whole site. Information listed here may include:
  - When and why the site was reported to the Department of Environment and Conservation (DEC) as a known or suspected contaminated site.
  - What types of investigations have already been undertaken.
  - Any past potentially contaminating activities.
  - What contaminants of concern have been identified at the site.

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- If the site has been remediated (partially or completely), and a brief description of what that remediation entailed.
- What assessment criteria were used to classify the site.
- Whether a memorial has been placed on the Certificate of Title.
- 4. **Restrictions on Use** In some circumstances DEC will advise against certain activities being conducted on the parcel of land. Such restrictions may relate to the abstraction and use of groundwater, or preventing sensitive land uses such as residential landuse or schools from being established on the land.

# **Certificate of Title Memorial:**

Four of the classifications under the Act (Contaminated – remediation required, Contaminated – restricted use, Remediated for restricted use and Possibly contaminated – investigation required) require a memorial be placed on the Certificate of Title, and DEC will instruct the Department of Land Information to do this. A memorial will also be placed on the Certificate of Title if a regulatory notice has been issued by DEC relating to the site. The actual wording on the memorial will be placed in this section.

# **Current Regulatory Notice Issued:**

This section will detail if a regulatory notice has been issued against the site, or the site's owner. The information displayed will only show what type of notice has been issued (*hazard abatement*, *clean-up or an investigation notice*) and the date that the notice was issued. If no notice has been issued the word 'Nil' will be displayed.

#### General:

This section details any appeals lodged for that site, i.e. an appeal about the classification or an appeal regarding the parcel's inclusion at the site. The date the appeal was lodged will also be displayed, plus an instruction to contact the Contaminated Sites Committee for further information.

# **Detailed Summary of Records (DSR)**

The DSR contains similar information to the BSR, however additional information is included.

### **Certificate of Contamination Audit:**

This section details whether a certificate of contamination audit (CCA) has been issued for the site. The only information displayed on the actual DSR is the date the CCA was issued, however a copy of the CCA will be attached to the DSR.

#### **Environmental Reports:**

This section features a comprehensive list of the reports on the site held by DEC. The information will include the author, date and report title. Such reports may include management plans, sampling and analysis programs and any other information the DEC chief executive officer considers appropriate.

Contact DEC to view the documents and arrange a mutually convenient time.

### **Need more information?**

DEC has published a series of fact sheets and administrative and technical guidelines to assist with the assessment, management and remediation of contaminated sites in Western Australia; these are available by going to www.dec.wa.gov.au/contaminatedsites.

Further information is available by mail from the address below or by calling the Contaminated Sites Section on 1300 762 982.

Contaminated Sites Section Department of Environment and Conservation Locked Bag 104 Bentley Delivery Centre WA 6983