



What's new?

Alesco Version 11 upgrade to Minor Release 5

Alesco has been successfully upgraded to Minor Release 5. Most of the resulting changes relate to the installation of software and patches; however, benefits include:

- improved capacity to distribute information such as email reminders and questionnaires via the web kiosk
- ability to successfully book personal leave via the kiosk involving cumulative and non-cumulative hours.

Alesco users are reminded that the Alesco User Guide is available at http://intranet/csd/People_Services/ws/payroll/Pages/ALESCOHRIS.aspx

For more information, please contact Milwant Gill on (08) 9334 0187.

DEC leading the way— fly in fly out (FIFO) for staff on Barrow Island.

People Services Branch, in conjunction with Dr Fran Stanley, Coordinator — Gorgon Project have recently established a set of employment conditions for Reserve Officers and Senior Reserve Offices appointed to FIFO positions on Barrow Island. The employment conditions are consistent with the terms of the Public Service General Agreement.

This is the first FIFO arrangements to apply anywhere in government and a number of people have already been appointed to these positions. It is important to note that these terms and conditions will only apply to employees working the fly in fly out arrangement on Barrow Island.

Reminders....

Contacting Workforce Services Officers

Employees are reminded that email inquiries to Workforce Services Officers should be directed to the relevant Payroll address based on the first letter(s) of an employee's last name e.g. PayrollMe-Sh@dec.wa.gov.au

The email addresses can be accessed via the DEC outlook address book by searching for "Payroll".

For a full listing of the alphabet groups and contact details for Workforce Services Officers (including names of officers responsible for each group), please view our Contacts list at http://intranet/csd/People_Services/ws/Documents/Contacts%20-%20WFS%20Section.doc

Please note also that from 5 July the position of Workforce Services Coordinator will be undertaken by Kylie O'Neill.

In addition, following the resignation of Workforce Services Officer Anna Lancaster, welcome to her replacement Matthew Carter, who has taken on the alphabet grouping Me – Sh (email PayrollMe-Sh@dec.wa.gov.au)



Reminders....

DEC 90 forms – nomination to attend personal development activity

Please be aware that all DEC 90 forms should now be sent to the following fax number: 9219 8799 and attention to the Manager, Organisational Learning and Development.

However, please note that this only applies to staff that currently send these forms to the Organisational Learning and Development team. Staff that are not required to complete or who have another arrangement for lodging the forms should ignore this reminder.

DEC Training Survey

Thank you to all of the staff who completed our training survey in June. Over 400 responses were received.

The training survey data will form part of the research for developing DEC's Workforce Plan 2010 – 2012 and will include strategies for addressing training and development priorities.

The surveys are now being collated and analysed with a report expected in July. The report will be presented to DEC management and will be available to interested staff.

Current advertised vacancies

Environmental Officer – Industry Regulation Regional Services Division, Kununurra Position No: DEC3071560 Specified Calling Level 1, \$53,665 - \$73,578 pa Closing Date: 12 Noon, Monday, 5 July, 2010	Regional Wildlife Officer – Recruitment Pool Nature Conservation Division, Perth Position No: PA1004RWO Level 4 or 5, \$ \$62,959 - \$66,538 or \$70,037 - \$77,405 pa Closing Date: 12 Noon, Monday, 12 July, 2010
Corporate Information Officer (Indexer) x 2 Corporate Services Division, Kensington Position No: DEC0210912 & DEC3071882 Level 2, \$48,730 - \$52,916 pa Closing Date: 12 Noon, Monday, 19 July, 2010	Marine Conservation Officer (Planning) Nature Conservation Division, Fremantle Position No: DEC3029504 Specified Callings Level 2, \$75,392 - \$83,322 pa Closing Date: 12 Noon, Monday, 19 July, 2010
Environmental Officer Environmental Regulation Division, Booragoon Position No: DEC3039537 Specified Callings Level 2, \$75,392 - \$83,322 pa Closing Date: 12 Noon, Tuesday, 20 July, 2010	Environmental Officer Environmental Regulation Division, Booragoon Position No: DEC3033021 Specified Calling Level 1, \$53,665 - \$73,578 pa Closing Date: 12 Noon, Tuesday, 20 July, 2010
Data Management Officer Environmental Regulation Division, Booragoon Position No: DEC3034856 Level 2, \$48,730 - \$52,916 pa Closing Date: 12 Noon, Friday, 23 July, 2010	

These positions are currently being advertised. Applicants must address all selection criteria outlined in the job application package, available on DEC website at <http://www.dec.wa.gov.au/content/view/5716/2317/> or apply online at www.jobs.wa.gov.au (quote position no.) or call 9334 0275 (answering service).